

United States Embassy Ottawa FY 2014 Alumni Small Grants Program

The United States Embassy in Ottawa is pleased to announce the FY 2014 Alumni Small Grants Program. We encourage all Alumni of U.S. government-sponsored exchange programs to apply. To be eligible for this program, you must be registered on the International Exchange Alumni Website. If you haven't already done so, please register here: <https://alumni.state.gov>.

The Alumni Small Grants Program encourages and promotes alumni leadership in activities in Canada that support U.S.-Canada bilateral foreign policy objectives. Proposals for grants may come in the form of service projects, community development programs, educational initiatives, special projects or other creative initiatives. However grants for projects that are purely research are not eligible for this program.

Grant Amounts: \$1,000 to \$7,500 USD based upon available resources.

Deadline: The U.S. Embassy Ottawa will be accepting grant applications from now until **April 30, 2014**. Grant recipients will be notified in early May 2014. Pending availability of funds, we will continue to accept grant applications on a *rolling basis* until September 1, 2014 or until funds are exhausted.

Your grant proposal must:

1. Demonstrate how your project will use your exchange experience in the U.S. to benefit others in Canada;
2. Explain what audiences your project will target in Canada and why; and
3. Specify how your project will be evaluated by project participants.

We invite you to submit a two-three page proposal in English which should include: 1) a text summary of the proposed project and outcomes, including target audiences, and how it incorporates experience from the exchange; 2) the proposed budget that includes cost-sharing/in-kind contributions; 3) alumni/community/etc. partnership information; 4) project evaluation standards and procedures.

We will confirm receipt of all proposals. Following a review of the proposal, you will be notified if your project meets the requirements of this solicitation.

Please note the following grant guidelines. If the proposal is awarded funding, the primary grant contact person will be required to sign a grant agreement which indicates he or she has read and understands [U.S. Department of State Standard Terms and Conditions for Overseas Awards](#). Note that U.S. Embassy funds may not normally be used to cover salaries, food, and beverages, although those items may be cost-shared by other entities. Budgets may include funding to bring speakers/experts to the location where the activity will be performed, including travel, lodging and per diem costs. You can find information about maximum allowable costs at http://aoprals.state.gov/web920/per_diem.asp.

Project Budget

Please complete a facsimile of the budget format below. All applications should include some cost-sharing by a partner such as donated space for an event (with an estimated rental value of the space). Please describe each budget line item in detail.

Item Description	Amount Requested from Alumni Small Grant Program (in U.S. dollars)	Amount Cost-shared (in U.S. dollars)
TOTAL:		

Contact Information: Please direct questions about the requirements of the FY 2014 Alumni Small Grants Program to Alumni Coordinator Ariane Guy at. AlumniCanada@state.gov. Please put “FY 2014 Alumni Small Grants Program” in the subject line.

Priority consideration will be given to applicants who:

- Share with a wider community the knowledge or skills gained during the exchange program or training; and/or
- Cooperate with other alumni to implement the grant activity